



Clean your hardware

Cleaning the PC hardware
components to make your
system work efficiently

**Problem: Monitor hard to read the data
but device not faulty**

- **Monitors**

use a computer wipe and a dry soft cloth to finish (cloth must be lint free!!)

(you can purchase products eg PC-Clene which are antistatic and lint free)



**Problem: Mouse not working properly
but device not faulty**

- **Outside** wipe with a soft dry cloth
Use toothpick for this area



- **Underneath** (Optical mouse) -
use a cotton bud moistened with isopropyl alcohol to remove dust from sensors in cavity and use a tooth pick to remove dust on 'feet' of mouse
(Isoclene is recommended for technical maintenance)



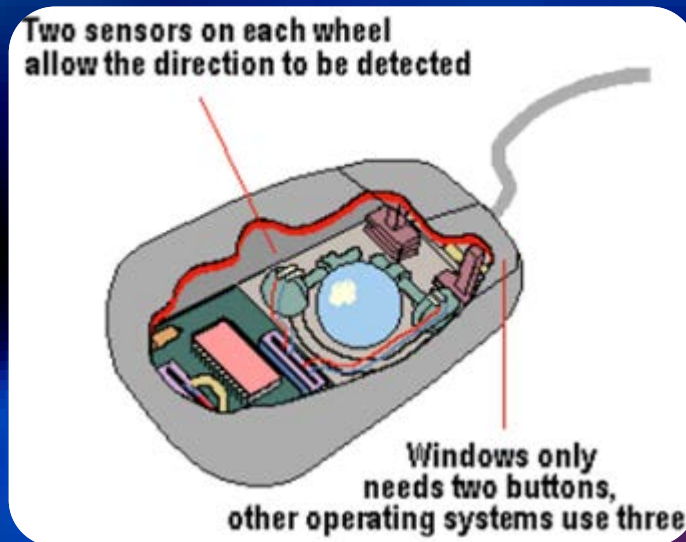
Old type of mouse – if you have one!

Inside - remove the ball

use a cotton bud moistened with isopropyl alcohol to remove dust from sensors in cavity

wipe the mouse ball with a dry cloth then replace the mouse ball – or wipe with isopropyl alcohol then dry before replacing

(you can purchase a product called Isoclene which is recommended for technical maintenance)



**Problem: Keyboard not working properly
but device not faulty**

- use a computer wipe to gently wipe each of the keys - DO NOT press too hard



use a cotton bud to wipe between the keys or use a special vacuum cleaner

or use this rubber Magic Dust cleaner

or these little brushes



NEVER eat or drink over your keyboard

if a cover is available – use it

Don't go overboard but



- Clean the WHOLE SYSTEM

- wipe with a soft cloth over all hardware **including system unit**, at least once a week
- when not in use, use a dust cover over each component
- use the same cloth as you use on the Monitor as it is antistatic

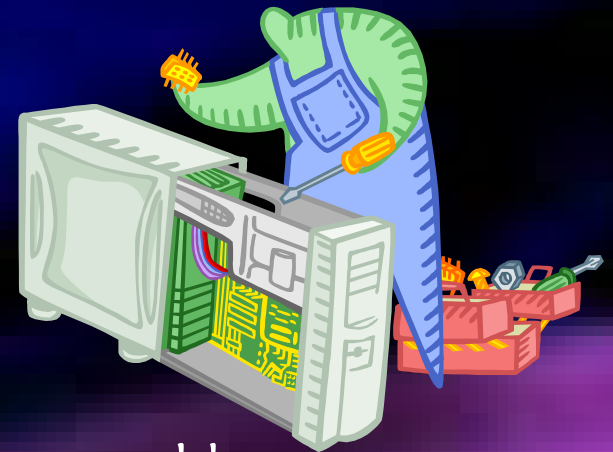


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Problem solving and Problem resolution ...

- If you cleaned the hardware components



and you still cannot find the solution, then you would need to **Report** the component fault to your Help Desk as per organisation requirements in a work situation or **contact an IT** professional at home so that they could log and track your problem to help resolve it.

Go back to your workbook and
complete the questions