**Puketapu Fishing Club**

**c/- Post Office**

#### **Puketapu**

Key today’s date

Insert Address Block

Insert Greeting line, format to be Dear Firstname no comma

Look at the enclosed flyer, <<FirstName>> – it’s full of special offers for you and your family. The more hours your work on our Duty Roster, the more discounts you can get.

Look at the data below – if YOU have worked more than 10 duty hours last week – ring me for YOUR discount voucher.

Please insert the data from   worksheet here.

Why are we giving discounts for duty hours? This is a really important part of the club – if we don’t have safety under control – we will cease to function so we need your help NOW.

Yours sincerely

Barry Kittow

Club Captain