NZCC2 Presentation tools

Publisher Plan Form

To fill in the form follow this instruction:



## Please fill in this section:

Key your Name here: Click here to enter text.

**KRG Flyer.pub SINGLE PAGE PUBLICATION PRESENTATION**

**Task 1**

|  |
| --- |
| **Read the brief and click in the box below to key the purpose of this flyer (the reason why you are creating it):** |
| Click here to enter text. |

|  |  |
| --- | --- |
| **Key the steps necessary to create the publication to meet the desired outcomes and constraints. Enter between each step.** | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Key the folder name where files provided by KRG are stored** | Click here to enter text. |

**Evaluation Click in the box for yes ✓ or leave blank for no 🞎**

|  |  |
| --- | --- |
| Is the page setup correct? – margins 1.5 cm all round, A4, portrait |  |
| Is the logo included and made transparent |  |
| Are the correct pictures included, resized and picture styles applied |  |
| Is the Kea layered in front of the other graphic |  |
| Is the text you had to key in, correct |  |
| Have you used the custom font scheme throughout the flyer? Is all text bold? |  |
| Have you used the correct background |  |
| Have you used the correct colour scheme |  |
| Does your flyer look like the concept sketch provided |  |
| **Balance** (are all the elements well-spaced out on the page?) |  |
| **Harmony** (do the elements look as if they belong together?) |  |
| **Proportion** (is relative importance indicated by size eg headings?) |  |
| Have you **printed** the publication to **Adobe or Microsoft XPS document writer?** |  |

|  |  |
| --- | --- |
| Does the completed flyer match the requirements of the brief? |  |

|  |  |
| --- | --- |
| After evaluating your publication, list anything you had to change? | Click here to enter text. |

**MULTI-PAGE PUBLICATION PRESENTATION**

|  |
| --- |
| **Read the brief and click in the box below to key the purpose of this flyer (the reason why you are creating it):** |
| Click here to enter text. |

**Page 1**

|  |  |
| --- | --- |
| **Key the steps necessary to create the publication to meet the desired outcomes and constraints. Enter between each step.** | Click or tap here to enter text. |

|  |  |
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| **Key the folder name where files provided by KRG are stored** | Click here to enter text. |

**Evaluation Click in the box for yes ✓ or leave blank for no 🞎**

|  |  |
| --- | --- |
| Did you delete the text boxes as indicted? |  |
| Did you edit the text boxes? |  |
| Did you insert new pages and change the background? |  |
| **Balance** (are all the elements well-spaced out on the page?) |  |
| **Harmony** (do the elements look as if they belong together?) |  |
| **Proportion** (is relative importance indicated by size eg headings?) |  |

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| After evaluating your publication, list anything you had to change? | Click or tap here to enter text. |

**Page 2**

|  |  |
| --- | --- |
| **Key the steps necessary to create the publication to meet the desired outcomes and constraints. Enter between each step.** | Click or tap here to enter text. |

**Evaluation Click in the box for yes ✓ or leave blank for no 🞎**

|  |  |
| --- | --- |
| Have you inserted 6-9 images? |  |
| Do the sizes used give impact and emphasis? |  |
| Have all graphics got borders? |  |
| **Balance** (are all the elements well-spaced out on the page?) |  |
| **Harmony** (do the elements look as if they belong together?) |  |
| **Proportion** (is relative importance indicated by size eg headings?) |  |

|  |  |
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| After evaluating your publication, list anything you had to change? | Click or tap here to enter text. |

**Page 3**

|  |  |
| --- | --- |
| **Key the steps necessary to create the publication to meet the desired outcomes and constraints. Enter between each step.** | Click or tap here to enter text. |

**Evaluation Click in the box for yes ✓ or leave blank for no 🞎**

|  |  |
| --- | --- |
| Is the Attention Seeker included and edited? |  |
| Are there two text boxes containing inserted text? |  |
| Is the correct graphic inserted? |  |
| **Balance** (are all the elements well-spaced out on the page?) |  |
| **Harmony** (do the elements look as if they belong together?) |  |
| **Proportion** (is relative importance indicated by size eg headings?) |  |

|  |  |
| --- | --- |
| After evaluating your publication, list anything you had to change? | Click or tap here to enter text. |

**Page 4**

|  |  |
| --- | --- |
| **Key the steps necessary to create the publication to meet the desired outcomes and constraints. Enter between each step.** | Click or tap here to enter text. |

**Evaluation Click in the box for yes ✓ or leave blank for no 🞎**

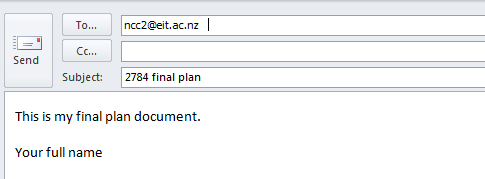
|  |  |
| --- | --- |
| Have you copied the text boxes from page 1 and edited the text? |  |
| Did you copy the Attention Seeker and edit the text? |  |
| Did you copy the text box from page 3 and change the fill and font colour? |  |
| **Balance** (are all the elements well-spaced out on the page?) |  |
| **Harmony** (do the elements look as if they belong together?) |  |
| **Proportion** (is relative importance indicated by size eg headings?) |  |

|  |  |
| --- | --- |
| After evaluating your publication, list anything you had to change? | Click or tap here to enter text. |

|  |  |
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| Have you **printed** the publication to **Adobe or Microsoft XPS document writer?** |  |
| Does the completed booklet match the requirements of the brief? |  |

#### At completion of Final Plan document:

* Check that you have keyed your name on the front page
* Final Plan.docx must be emailed in to [nzcc2@eit.ac.nz](mailto:nzcc2@eit.ac.nz) for marking.   
  Subject line: Publisher Final Plan. Message to be as show below including your full name.



* Any feedback will be emailed to you from [nzcc2@eit.ac.nz](mailto:nzcc2@eit.ac.nz)
* Your Assessment Decision will also be emailed to you from [nzcc2@eit.ac.nz](mailto:nzcc2@eit.ac.nz)